



**Minutes of the Meeting of the South Pasadena Tournament of
Roses Committee
Meeting convened April 6th, 2021, 7:30pm**

- Chairperson, Brant Dunlap called the meeting to order on April 6th, 2021 at 7:35pm.
- Pledge of Allegiance.
- **Roll Call:**
 - **Committee Members Present:**
 - Brant Dunlap
 - Courtney Dunlap
 - Sandy Fielding
 - James Jontz
 - Steve Fillingham
 - Janet Benjamin
 - Leland Glauz
 - Bill Cullinane
 - Alan Vlacich
 - Larry Chiles
 - Wende Lee
 - **Committee Members Absent:**
 - Sara Cullinane (NV)
 - Bill Glazier
 - Joss Rogers
 - Chris Metcalf
 - Sharon Mitchell (NV)
 - **Council Liaison Present:**
 - Evelyn Zneimer
 - **City Staff Liaison Present:**
 - Sheila Pautsch
- **Public Comment:** None
- **Council Member Comment:** None
- **Staff Liaison Comment:** With Governor Newsome announcing earlier today that he plans on reopening all of California by June 15th, the Festival of Balloons 4th of July Celebration may happen.
- **Comments from the Chairperson:** Brant reported last week he had a Zoom with the Pasadena Tournament of Roses, talking about what's to come for our 2022 Parade. TOR



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thanked everyone for patience and shared how they came to the conclusion to cancel the 2021 parade, which although is delayed in communicating Brant appreciated the information. The same team TOR used to cancel the parade is now encouraging TOR to plan for a 2022 parade. They know that challenges like social distancing for building and decorating may still be hard for some especially self-builts. Brant said they did let us all know that if there are changes late in the year they will not hold anyone accountable for unfinished obstacles. TOR will have media relations ready to explain and they don't want anyone to worry if we don't have flowers, we could only have a steel frame down the route. They will be flexible. Brant observed that SPTOR seems to be a little behind compared to other floats that shared progress. Brant reminded us that when at the Site we need to wear face masks and be respectful with social distancing and respect those who may ask for more space. Janet and Steve have been planning workdays and want the right messages sent out via emails to include everyone on the committee in workday emails. Brant said he is excited for our upcoming workday, the first workday since tear down from our 2020 Parade.

- Shelia commented that she can also post on the City website or Facebook page if we send her workday info and maybe some photos when we are in need of volunteers.
- December 1, 2020 and March 2, 2021 meeting minute approvals.
 - December 1, 2020. Motion approved by Alan Vlacich, 2nd by Janet Benjamin.
 - March 2, 2021, Wende's name was spelled wrong in the attendance part. With the correction motion approved by Wende Lee, 2nd by Larry Chiles.
- **Treasures Report:** Sandy let us know that she transferred \$10,000 for a cushion for some big bills coming up. For See's Candy we brought in \$674 with our Easter Fundraiser
 - Treasurer's Report Approved by John Vandercook, 2nd by Bill Cullinane.
- **Event/Site:** James not present. Brant reported that our Tent will go up July 28th and pick up will be January 3rd. It will cost us \$24,000 for the year, which is up the 2% we agreed upon a few years ago. We will do a workday the following day, which will mostly be shed cleanouts for both teams. The porta-potty company we have been using has been bought out by United, and they tend to be the most expensive. James is shopping around for pricing.
 - Sandy added that we will be paying off the tent over 4 payments, so she will make the first payment once the Tent goes up.



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- **Design:** Lisa reported that her and James have not been in much contact. We may not do a 3D model but instead do a foam core model. This would need to be done before we can work on our usual “book” or any framework for scaling purposes. Lisa thinks July 1st would need to be the latest done date for the model.
 - Steve thinks we could start sculpting as soon as we can get scaling done so we can start working on some of the pieced that can be welded off the float.
 - Lisa says she can get scaling done by Mid May. She had planned on doing a physical model since there was pushback from 3D model, she can scale a 3D model and have a junior designer in her office start it as soon as tomorrow.
 - Janet commented that Deco needs scaling measurements ASAP for ordering purposes as we are going to assume lots of flowers will be unavailable or the cost will have increased too much for us to afford.
- **Construction:** Joss not present. Steve reported that Saturday they plan on fixing the forklift. Brant and Steve will head over to the site on Friday to get the engine running, fingers crossed no major issues. Then we will start a list of what we need to start purchasing in order to get a workday started.
 - Janet said we need to lock the dumpster so that we do not have a full dumpster come Saturday.
- **Decoration:** Janet reported that Deco will have workday this Saturday cleaning out and organizing the container, hoping to get it all done in 1 day but we have no idea what we will find inside. Janet, Chris, and Leland will meet in the next few weeks to finalize the colors on the rendering so that they can continue to think about material and flowers as well as start getting pricing information. Janet reminded construction to price out lumber and steel because it has all drastically increased.
- **Misc. Fundraisers:** Nothing to report.
- **Direct Mail:** Nothing to report.
- **Publicity:** Bill not present.
- **Website:** Nothing to report.
- **Social Media:** Chris not present, Brant reported an email from Chris. We are very active right now on social media compared to this time last year. We would like to get over 3,000 followers on Facebook prior to Parade Day.



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- **Golf Tournament:** Alan reported that we are hoping for a Golf Tournament this year but it would be in September. A date will be shared with the committee soon. John said him and Alan have spoken about pushing it back so that when things start to open up businesses may be more inclined to help. We didn't feel comfortable asking some of our regular sponsors for their help in a time when they have been on life support this last year. Alan asked Shelia if the restaurant is open down below and she said not yet.

- **Comments from Committee members:**
 - Brant said our August meeting could possibly be back in our regular Council Chambers location, which will be nice.

 - Sandy said she sent in pin designs and she will have a preliminary design in 2-3 weeks. Sandy asked Sheila about the book that Megan had from all old minutes, she said Sandy can just hold on to them for now.

Meeting adjourned at 8:15pm. Next meeting scheduled for May 4th, 2022.

DocuSigned by:
Brant Dunlap

5/10/2021

Approved: _____ Date: _____

Committee Chairperson